

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY
HEALTH AND WELLNESS CLINIC BOARD OF DIRECTORS MEETING MINUTES
February 26, 2026**

A meeting of the KCEAA Health & Wellness Clinic Board of Directors took place at 10:00a.m. on Thursday, February 26, 2026, at KCEAA Central Office located at 601 Brooks Street, Charleston, WV.

Board Members Present:

Mr. Harry Miller Mr. Rory Isaac Ms. Lillian Morris(zoom)
Ms. Gail Pitchford(zoom)

Board Members Absent:

All members were in attendance.

Staff/Other:

Ms. Monica Mason Dr. Dave Seidler Ms. Jordan VanMeter
Mr. Jason Sergent Mr. John Shaheen(zoom) Mr. Ethan Walker

Call to Order:

Mr. Harry Miller called the meeting to order.

Approval of Minutes:

Motion made by Ms. Gail Pitchford, second by Mr. Rory Isaac, to approve the meeting minutes from January 22, 2026. The motion passed.

New Business:

Clinic Model Discussion/ Plan Update- Monica Mason & Dave Seidler:

- Monica Mason reviewed the Clinic model plan provided to all members, noting that the clinic will move away from primary care and focus on acute/episodic care and Worker's Compensation services. She reviewed that the clinic will stop accepting new primary care patients immediately and, in coordination with legal, will notify current patients that primary care services will end effective July 1, 2026. A new provider schedule of 8:30-14:30 Monday through Friday was discussed. Cost-saving measures, including switching to Q-labs and reducing onsite medications, were reviewed, along with future clinic goals. She also noted the need to communicate these changes to the Commission and update the MOU.

Motion made by Mr. Rory Isaac, second by Ms. Gail Pitchford, to approve the Clinic model plan as presented and authorize Administration to execute the plan. The motion passed.

Old Business:

Clinic Volume- Monica Mason:

- Reviewed the clinic's volume for January, comparing 2025 and 2026. In 2025, the clinic saw 138 patients, while in 2026 it saw 114 patients. It was noted that the decrease in volume may be due to fewer Worker's Compensation patients and clinic closures on snow days.

Budget & Finance:

Financial Report- John Shaheen:

- The Board received a financial report for the clinic covering the fiscal year July 1, 2025, through June 30, 2026, for the seven-month period ending January 31, 2026. A question regarding overtime was addressed, and it was recommended that provider overtime not exceeding 40 hours be moved out of the overtime column.

Motion made by Mr. Rory Isaac, second by Ms. Gail Pitchford, to accept the financial report. The motion passed.

Adjournment:

There being no further business, a motion was made by Mr. Rory Isaac, second by Ms. Gail Pitchford, to adjourn the meeting. The motion passed.

Respectfully submitted:



Ethan Walker